



“ASAS PENGELUARAN BERKUALITI”

Introduction/ Objective of Program:

This course aims to assist participants understand about “Asas Pengeluaran Berkualiti”. It will cover few basic manufacturing knowledge, such as 5s (Seiri, Seiton, Seiso, Seiketsu, Shitsuke), 5 major elements in manufacturing (Man, Machine, Method, Material and Information) and 7 waste factor. From the major elements, participants will also be exposing into the detail elements such as (Poka-Yoke, TPM and OEE). Participants will be able to handle the task on hand back in their workplace with high productivity and best in the quality. It will also give a clear insight into the major areas of concern in the Manufacturing Industries.

Targeting Participants:

Senior operators, Machine operators, In-Process Quality Control (IPQC), Line Leaders, Group Leaders, Junior Technicians, Technicians, Assistant Supervisor & Supervisor.

Methodology:

Lectures using Power-point presentation, flip charts, practical examples, group discussion, lecture notes and Q & A session.

COURSE CONTENTS:

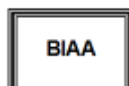
Day 1

Topic	Contents	Time
Introduction	Introduce the learning outcome	9.00 – 9.30
Pengurusan & Pengeluaran	<ul style="list-style-type: none">● Apa itu Pengurusan● Apa itu Pengeluaran	9.30 – 10.00
	Tea Break	10.00 – 10.30
5S	<ul style="list-style-type: none">● Seiri● Seiton	10.30 – 1.00

	<ul style="list-style-type: none"> ● Seiso ● Seiketsu ● Shitsuke 	
	Lunch	1.00 – 2.00
4M 1I	<ul style="list-style-type: none"> ● Man <ul style="list-style-type: none"> ● Poka-Yoke ● Machine <ul style="list-style-type: none"> ● TPM (Total Productive Maintenance) ● OEE (Overall Equipment Efficiency) ● Method 	2.00 – 4.00
	Tea Break	4.00 – 4.30
4M 1I	<ul style="list-style-type: none"> ● Material ● Information 	4.30 – 5.00

Day 2

Topic	Contents	Time
7 waste	<ul style="list-style-type: none"> ● Inventory ● Movement ● Waiting 	9.00 – 10.00
	Tea Break	10.00 – 10.30
7 waste	<ul style="list-style-type: none"> ● Over production ● Over processing ● Defect ● Transportation 	10.30 – 1.00
	Lunch	1.00 – 2.00
Pengeluaran berkualiti	Cara meningkatkan pengeluaran berkualiti	2.00 – 4.00
	Tea Break	4.00 – 4.30
Summary and evaluation	<ul style="list-style-type: none"> ● Summaries the topic ● Question and answer ● Evaluation test 	4.30 – 5.00



Trainer Profile:
Muhammad Yusri Zainon
B.Sc (Hons)

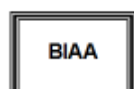
Mr. Muhammad Yusri Zainon holds a Bachelor's Degree with Honours in Material Science from University Kebangsaan Malaysia (UKM).

Mr. Yusri is an experience internal trainer and technical consultant. He specializes in the areas of Validation, Calibration, Pneumatic, OEE, SPC, FMEA, Poka-Yoke, 5S, TPM, Basic Manufacturing and leadership skill. He has more than 12 years of experience in the Manufacturing industry. He has lectured and offered training internally with participants comprising Japanese advisor, Managers, Executives, right down to technician and operator level.

Having been in engineering and manufacturing area, he imparts the essential skills and knowledge that are essential to ensure the highest quality of service to customers while maintaining professional business etiquette.

Yusri's whose personal mission is to improve workplace dynamics is well known for his practical, dynamic and lively sessions. He achieves his objectives and mission through challenging interactive sessions with participants, role plays, simulations, video presentations and case studies, thus consistently receiving excellent feedback from participants.

Yusri's training style is refreshing and energetic, relaxing his audience .By providing a practical approach in his presentation, alongside easy-to-use templates, he inspires his audience to take action and produce results. He provides ways on how to transform and enhance existing skills, mental attitudes and mindsets at all levels, to improve individual and corporate performance



REGISTRATION FORM – 2 Days Public Training Program on:

“ASAS PENGELUARAN BERKUALITI”

For registration, kindly fill in the following form and
Return it via email to: normanmikhail@yahoo.com

Company:

Address:

Tel: Fax:

Contact Person:

Name:

Department:

Contact No:

1) Participant name:

Contact No:

2) Participant name:

Contact No:

3) Participant name:

Contact No:

Payment: Enclosed a cheque no:

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Amounting RM.....made payable
to “Bangi Industry Administrative
Association” (BIAA)

Conference Details:

Date: **19 & 20th August 2015**

Time: 9.00am - 5.00pm

Venue: Hotel Bangi-Putrajaya

**Fees: RM 600/pax (BIAA members)
@ RM 700/pax (Non-BIAA members).
Fee included 2 lunch & 4 tea breaks.

This course is 100% claimable under
HRDF-SBL scheme

*(BIAA is under non-registered training
provider as an Association)*

Cancellation of registration must in writing via fax or email at least one week (7 working days)
in advance in order to qualify for refund. A 20% will be levied to cover administration cost.

For further inquiries, please contact Pn. Ainnur at **012-3075501**

Approved and Accepted by:

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(Signature please)

Name:

Designation:

Date:

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(Company chop)

